## **Terms and Conditions**

- 1. Definitions
  - 1.1. Infowiki.com: the trade name and supplier of the service.
  - 1.2. Author: the person or organisation that signs an agreement with Infowiki.com.
  - 1.3. Service: Space on a website made available by Infobron after registering on this website.
  - 1.4. Registration form: the form used on the website to register on Infobron.
  - 1.5. Agreement: the Terms and Conditions and the Registration form.
  - 1.6. Website: www.infowiki.com
  - 1.7. Register: agreeing with the Terms and Conditions through the use of the Registration form.
  - 1.8. Account: the username and password used to access Infowiki.com.
- 2. Applications of the Agreement
  - 2.1. The Terms and Conditions are valid for the agreement between an author and Infowiki.com.
  - 2.2. The Terms and Conditions are applicable for everything that can be used by an author via the website.
  - 2.3. The Terms and Conditions are always applicable, unless stated otherwise.
  - 2.4. Infowiki.com requests all users of the service to accept the Terms and Conditions and cannot be held liable when users do not accept the Terms and conditions.

## 3. Communication

- 3.1. All communication between Infowiki.com and an author is always in digital form.
- 3.2. All communication between Infowiki.com and an author can be used as evidence.
- 3.3. Infowiki.com tries to respond within 14 days after receiving digital communication. However, Infowiki.com does not guarantee that it will respond within 14 days and Infowiki.com cannot be held liable in case it does not respond within 14 days.
- 4. Realisation of the agreement
  - 4.1. The agreement between Infowiki.com and an author is realised by filling out the registration form and agreeing to the Terms and Conditions.
  - 4.2. An author can be rejected without any reason given by Infowiki.com. Initially, Infowiki.com accepts every author, but after the registration, an author can be rejected by Infowiki.com.
- 5. Definition of the service
  - 5.1. When the agreement is realised, a username and password will be supplied by Infowiki.com to the author. The URL on which a page is created will also be supplied to the author. The author receives a digital environment to manage the written articles.
  - 5.2. Infowiki.com can change the website and associated systems at any given moment, in order to improve it. Infowiki.com will inform the user when the functionality chances. Infrobron.nl cannot be held liable for any damages resulting from changes to the service.
- 6. Terms of use of the service

- 6.1. The author decides which information will be shared through Infowiki.com. Infowiki.com does not know which information is shared and cannot be held liable for damages resulting from copy right infringement.
- 6.2. Infowiki.com reserves the right to immediately and on any given moment delete or block articles when Infrobron.nl discovers that the author acquired the information illegally. Infowiki.com can also decide to delete an account and to block the access of the user to Infowiki.com. Infowiki.com alone can make this decision and cannot be held liable for damages resulting from its decision.
- 6.3. The author is forced to keep its username and password secret. Infowiki.com cannot be held liable in any way for damages resulting from the misuse of the username and password. Infowiki.com assumes that the person that registered as an author is also the person that is logged in and using the service. Infowiki.com needs to be informed when the author notices that its username and/or password is known by someone else.
- 6.4. Infowiki.com needs to be informed by email when the personal details of the author have changed.
- 6.5. The author will follow the rules of Infowiki.com and will use the service with care. The author especially follows the following rules:
- In an article there can be no incentive to click on an advertisement and there can be no mention on the existence of advertisements.
- There can be no incentive to visit a website that is owned by the author.
- Wording such as 'click here'; 'go to'; 'click the following link' and other incentives to leave Infowiki.com are not allowed.
- The following content is not allowed to be shared via the service: information about gambling and casinos; information about illegal drugs; information about violence or the negative expressing on groups, organisations or persons; information about hacking; pornographic material; stimulation of illegal activities.
- The sale of an account is forbidden.
- Inciting third parties to click on advertisements, view other websites, fill out surveys or read emails in order to earn money is not allowed.
- It is important that the articles written by the author are interesting. It is expected of the author that he or she knows for what the article is used. It is preferred that the author uses the third person singular form when writing the articles. The usage of sources at the end of an article is encouraged. Check the spelling and grammar of an article before it is published. Do not use a suggestive tone, but stick to facts. Explain jargon when needed and state clearly if something is a fact or opinion. Be concise and clear.
- Ensure that the article has a proper structure. Use headings, paragraphs and bullet points when needed. Ensure that the article has a clear introduction, centrepiece and conclusion. If the introduction contains a question, answer it as good as possible. Try to go in-depth about the subject in order to inform the reader. Summarise the main points of the article every now and then, in order to keep the reader focused. Write enthusiastic so the reader remains entertained.

- Choose a title and headings that directly interest the reader. Preferably, the title and headings are as short and clear as possible.
- Reviews are not allowed on Infowiki.com. Reviews are defined as rating restaurants, products, books, movies, music or anything else.
- A correct layout is important when the article is published. Place one blank line between paragraphs and no blank line under a heading. Write the article directly via the website, in order to ensure a proper layout.
- Infowiki.com allows articles about many different subjects. For example, articles related to medicine, finance, the law, tourism and instruction are encouraged.
- It is not allowed to copy (in whole or partially) information from other websites or sources and publish them on Infowiki.com. Infowiki.com cannot be held liable for any damages resulting from the aforementioned actions. Write a unique article and use different sources. Write an article that contains information that cannot be found somewhere else to ensure its importance.
- The minimum amount of words of an article is 750.
  - 6.6. If section 6.4 and 6.5 of the Terms and Conditions are not met, then Infowiki.com can choose to suspend its obligations towards the author. Infowiki.com will no pay any compensation in that case.
- 7. Maintenance
  - 7.1. Infowiki.com can decide, at any given moment, to put the website off-line when this is required for maintenance. The author is not able to request compensation in any way for this situation. The users of Infowiki.com will be informed in a timely manner when maintenance is needed and the maintenance will be done as much as possible outside busy hours.
- 8. Support
  - 8.1. Infowiki.com assists her users with the usage of the service. Support is given through email contact or the FAQ on the website. Infowiki.com tries to respond to all questions and comments. Infowiki.com cannot be held responsible for the correctness and completeness of this support.
- 9. Compensation
  - 9.1. Infowiki.com enables users to generate revenue from advertisements on a page, but Infowiki.com cannot give a guarantee for these revenues.
  - 9.2. Infowiki.com is not required to pay any compensation to an author.
  - 9.3. An author receives 50% of the ad displays as compensation from Infowiki.com.
- 10. Intellectual property rights
  - 10.1. All the intellectual property of the published information is owned by Infowiki.com as soon as it is published via the service. It is forbidden for the author to copy the information and to publish it in any other way or on any other website or platform. The author receives non-transferable user rights that are only valid on the website.
  - 10.2. The author is not permitted to bypass or to change the software of the service.
  - 10.3. The author is the copy right holder of the published article.
- 11. Liability

- 11.1. Infowiki.com is not liable for any direct or indirect consequences or damages of the author or any third party. For example, missed revenue, loss of data or injury.
- 11.2. If there is premeditation to cause damage, then Infowiki.com reserves the right to pursue all legal options, in which case section 11.2 is not valid.
- 12. Force majeure
  - 12.1. If force majeure is applicable, then the agreement will be void and no compensation will be paid. Examples of force majeure are: war, strikes, floods, export restrictions or any other situation in which Infowiki.com is not able to meet its obligations as dictated by the agreement.
- 13. Durations and termination
  - 13.1. The duration of the agreement is for an indefinite time period and can only be terminated in accordance with the Terms and Conditions.
  - 13.2. The agreement can be terminated by both the author and Infowiki.com.
  - 13.3. Liability and intellectual property rights will continue after the end of the agreement.
- 14. Changes in the Terms and Conditions
  - 14.1. Infowiki.com can make changes or add sections to the Terms and Conditions at any time.
  - 14.2. Changes in the agreement are announced via email and are valid after a period of 30 days. Via email or any other way will users be informed about changes in the agreement. Small changes in the agreement will not be communicated.
- 15. Copy right
  - 15.1. The author is responsible for uploading images.
  - 15.2. Images can only be added if they are free from copy rights.
  - 15.3. The damages resulting from the illegal copying of text or images from an unlawful source will be recovered from the author by Infowiki.com.
  - 15.4. The content added by the author or Infowiki.com will remain the property of Infowiki.com.
  - 15.5. If the author deletes his account from Infowiki.com, then the copy right of the published content will be kept by Infowiki.com.
- 16. Final provisions
  - 16.1. The Dutch law governs the agreement.
  - 16.2. All conflicts that arise will be put in front of a Dutch judge when the rules are not clear.
  - 16.3. If a part of the Terms and Conditions is found to be void, then this will not void the whole Terms and Conditions.
- 17. Contact
  - 17.1. Contact Infowiki.com via the contact page when you any questions or remarks regarding the Terms and conditions.